



R2R CONSULTANCY SERVICES – ETHICAL STANDARDS

R2R Consultancy Services recognises that it is important to provide its clients with an unimpeachable standard of personal integrity.

Ethical Standards.

We respect the laws of the land.

We will always conduct ourselves with **professionalism and integrity**: we will be fair, honest and impartial in our dealings and treat everyone we encounter with dignity and respect. We will give all colleagues, clients and others the care and courtesy that we would wish to receive.

We will be aware of possible **conflicts of interest**: we will avoid conflicts of interest where they are avoidable, and declare conflicts of interest when they are unavoidable.

We will work efficiently and endeavour to **add value and further the interests** of our clients and the interests of all parties associated with them.

We accept our obligations and responsibility to **maintain confidentiality of information**: we do not use confidential information for personal or other gain.

We ensure that **intellectual property** is protected during our involvement with our clients as well as observing appropriate business and commercial protocols.

We **exercise due skill, care and diligence** in the performance of our duties and acknowledge our responsibility to maintain currency of our knowledge, skills and competencies.

We will be **fair and honest** in our relationships with clients, suppliers and purchasers and **avoid both the appearance and reality of being influenced by any party, or of being prejudiced or biased** in any dealings with clients, third parties and stakeholders.

The observation of these standards will apply to employees, contractors, sub-contractors or assigns of **R2R Consultancy Services**.